

## **MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., July 7, 2021 at the Raymond Campus, by participating in person for those who could attend and by Zoom, a video conferencing, due to the Coronavirus Pandemic. The following members were present:

Mr. Paul Breazeale, President in person  
Dr. Delesicia Martin, Secretary in person  
Mr. Donald Oakes in person  
Mr. Chad Shealy in person  
Dr. Ginger Smith in person  
Dr. Homer Burns in person  
Dr. Cardell Williams in person  
Mr. Rickey Clopton in person  
Dr. John D. Calhoun Zoom  
Dr. Sandra Nash in person  
Mr. Brad Fountain in person

Others present were the President of Hinds Community College, Dr. Stephen Vacik; Mr. John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Randall Harris, Vice President of Operations & Student Services; Dr. Keri Cole, Vice President of Instruction/Academic & Transfer; Marvin Moak, Vice President of Auxiliary Services & Workforce Liaison; Renee Cotton, Chief of Staff; Andrea Janoush, Vice President of Human Resources; Dr. Vic Parker, Vice President of Finance; Jackie Granberry, Executive Director of the Foundation; and Colleen Hartfield, Grants and Legislative Liaison.

**Call to Order.** The Board President called the meeting to order and asked Dr. Homer Burns to open the meeting in prayer. The Board President and the Trustees took some time to honor Mr. Dale Sullivan, who retired from the Hinds Community College Board of Trustees June 30, 2021 with forty-eight years of service. Mr. Sullivan was presented with an Eagle figurine plaque and the Trustees extended their thanks to Dr. Sullivan. The Board President then recognized and welcomed our new Board member, Dr. Sandra Nash from Claiborne County.

**Approve June 2, 2021 Minutes.** Upon a motion by Dr. Burns, seconded by Dr. Williams, the minutes of June 2, 2021, were approved as mailed. A copy is on file and made a part of the minutes of the meeting.

**Amend the Agenda.** The Board President paused to ask for a motion to amend the Agenda for the election of officers. **Upon a motion by Dr. Williams seconded by Mr. Clopton, the motion to amend the agenda was unanimously approved.** The Board President opened the floor for the election of officers for the coming year. The Board would like to present Mr. Paul Breazeale, President, Mr. Donald Oakes, Vice President and Dr. Delesicia Martin, Secretary. **Upon a motion by Dr. Burns, seconded by Dr. Calhoun, the Board unanimously approved the election of Mr. Breazeale, President, Mr. Oakes, Vice President and Dr. Martin, Secretary.**

**Claim Dockets and Architects' Estimates.** Dr. Vic Parker reported as of June 30, 2021 we have \$5.3 million in the cash account. We have \$2 million in the Money Market account and \$6 million in the Raymond James investment account for a net position of \$13,316,714.54.

Dr. Parker reported the total expenditures for June were \$4,424,270. Fund 1 monies were \$1,775,691. Fund 2 grant monies were \$1,624,163. Fund 7 capital improvement monies were \$324,992.

**Following complete and thorough discussion of the Claim Dockets, Architects' Estimates and upon a motion by Mr. Oakes, seconded by Mr. Shealy, the Claim Dockets and Architects' Estimates were unanimously approved.**

**Budget Summary.** Dr. Parker reported we should finalize this fiscal year plus 1.9% to 2% above budget. That should be a positive once we finalize and approve the FY21 fiscal year.

**Approve Bid Log/Sole Source.** Dr. Parker reported we had one bid and one sole source to bring to the Board:

**Sole Source.** Dr. Parker reported the Associate Degree Nursing program requires each student to take a certifying exam called the NCLEX-RN. There is software that goes with the NCLEX-RN exam called ATI that specifically goes with the NCLEX-RN exam. This sole source is a software package and is being presented to the Board for approval.

**Bid.** Dr. Parker reported this is a project for Fountain Hall office space renovations. The budget allocated was \$250,000. Hopkins Construction bid was the low bid of \$159,500. This is the bid we will go with. Dr. Parker explained this will be paid for by a specific allotment from the Legislature that was allocated to the MCCB for renovation and restoration.

**Following complete and thorough discussion of the Sole Source and Bid log and upon a motion by Dr. Williams, seconded by Mr. Shealy, the Board unanimously approved the Bid log and Sole Source.**

**Recommend Personnel.** The College President reported there are twelve new personnel to recommend to the Board of Trustees. The Trustees discussed the release of new employee names before being presented for Board approval. The Board also discussed which employees need to be listed for Board approval and determine a process. The Board President stated the Bylaws will be checked and this process will be determined before the next Board meeting. **After discussion and upon a motion by Mr. Shealy, seconded by Dr. Williams, the following personnel were unanimously approved by the Board of Trustees.**

Tamara Bailey, Director of Human Resources Operational, Raymond Campus, replacing Ethel Daniels, Salary \$75,000, employment effective date June 21, 2021.

Thomas Withers, CTE-Instructor, Raymond Campus, Salary \$50,000, employment effective date July 1, 2021.

Shelby Aulds, Recruiter, Rankin Campus, replacing Erin Abney, Salary \$40,000, employment effective date July 1, 2021.

Nathan Werremeyer, Athletic Director, Raymond Campus, replacing Thomas Murphy, Salary \$95,000, employment effective date July 1, 2021.

Micca Nix, Director of Integrated Pathways and Community, Salary \$70,000, employment effective date July 1, 2021.

Marqutia Shelby, Upward Bound Director Math and Science, Utica Campus, replacing Theresa Young, Salary \$48,068, employment effective date July 1, 2021.

Matthew Lott, Assistant Football Coach, Raymond Campus, replacing Kevie Thompson, Salary \$49,558, employment effective date July 1, 2021.

Terrica Shoemo-Gray, Accountant, Raymond Campus, Salary \$50,000, employment effective date July 1, 2021.

Danielle Beckworth, Student Recreation Coordinator, Raymond Campus, replacing Elizabeth Kent, Salary \$30,779, employment effective date July 1, 2021.

India Johnson, Counselor, Raymond Campus, Salary \$56,000, employment effective date July 1, 2021.

Jeffery Broome, Director of Network Services, Raymond Campus, Salary \$60,000, employment effective date July 19, 2021.

John Hendrick, Assistant Football Coach, Raymond, Campus, replacing Tracy Lampley, Salary \$48,000, employment effective date July 1, 2021.

**Committee Reports** (Reporting Committee Chairpersons must submit committee minutes prior to the Committee Board of Trustees meeting.)

- A. Academic Committee.** Mr. Shealy stated there is no report today.
- B. Athletics Committee.** Dr. Smith stated there is no report today.
- C. Facilities Committee.** Dr. Calhoun reported P3 is the finance developer for the dormitory work project on the Utica Campus. Dr. Calhoun stated as we move forward with this project there will be decisions that will need Board recommendation. P3 is moving forward with the commitment, there will be no cost to Hinds Community College and this project will benefit the Utica Campus. There will be more information to come.
- D. Finance Committee.** Mr. Oakes stated there is no report today.
- E. Personnel Committee.** Dr. Martin stated there is no report today.

**Property Recommend Surplus to the Needs of the College. Following discussion, and upon a motion by Mr. Clopton, seconded by Mr. Shealy, the Board voted**

**unanimously to allow the College President to dispose of the salvaged property by any legal means.** Copies of this property are on file and made a part of the minutes of the meeting.

**Concurrence of Award Letter from MDOT for Pedestrian and Sidewalk Improvements project: STP-0211-00(015) LPA/107143-70100/Hinds Project #3208.**

Mr. Campbell reported we have received from MDOT a notification the commission has voted and has given us a notice of award to enter into a general construction contract with the low bidder which is Pavecon. As of yesterday Dr. Vacik signed the notice of award letter and it went out to the general contractor. Hopefully within a couple of weeks we will be turning ground.

**Following discussion and upon a motion by Mr. Shealy, seconded by Mr. Williams, the Board unanimously approved the acknowledgment of receiving the concurrence letter from MDOT and having it as a record for the Board.**

**Approve Easement to Culkin Water District.** Mr. Moak reported the Culkin Water District is asking for an easement to expand their water services that will cross over the Hinds-Warren Campus property. This will change the infrastructure of the water being delivered from them. It will be new larger pipes which will supply better water pressure for the campus. There is no cost to the College other than allowing them an easement to bury the water lines.

**Following discussion and upon a motion by Mr. Shealy, seconded by Dr. Williams, the Board unanimously approved the easement by Culkin Water District.**

**Approve Change Order #1-New Tennis Court Addition REBID.** Mr. Campbell reported this is for approval of a change order for \$5,750. decrease with no additional cost. When the contractor put in the Schedule of Values, we discovered they had included items of work that were not part of the contract. We asked the contractor to give us a credit and that is what is represented in the change order today.

**Following discussion and upon a motion by Mr. Shealy, seconded by Dr. Williams, the Board voted unanimously to approve Change Order #1.**

**President's Report.** There being no further business to come before the Board, the Board President called on the College President for his report.

- A. Dates.** July 30, 2021 Summer Graduation-Clyde Muse Center, Rankin Campus
- B. Executive Leadership Team Updates.** The College President reported the members of the Executive Leadership Team are present. A copy of their report has been provided for review. The College President asked if the Board of Trustees had any questions for ELT members. Mr. Moak reported we are working to get a check to the Department of Revenue to be able to serve beer and white wine at Eagle Ridge Conference Center, Airport and Golf Course.
- C. Healthy at Hinds.** Mr. Randall Harris reported we have released our mask mandate for the fall semester which is effective immediately. We are recommending students and employees to wear a mask if not vaccinated. There were no repercussions from that and we are seeing no increase in cases from employees or students.
- D. Enrollment Report.** Mr. Randall Harris reported the Board has the summer enrollment report. This report shows we have 6,436 students for summer compared to 2,000 last year. The preliminary numbers for fall 2021, right now, are down 160 students. We did kick off a fall HEERF Grant for \$1,000 for students that attend in the fall. The information about the Grant is on the Hinds website.
- E. Miscellaneous.**  
The College President reported he had tentative dates to give to the Board:  
July 22, 2021 we will have a community event at the Vicksburg Campus.  
July 28, 2021 we will have a community event at the Rankin Campus.  
Both of these events will be a breakfast starting around 8:00 a.m.

**Other Business.**

Mr. Oakes stated he noticed in Ms. Granberry's report the death of Shirley Farish who had left a substantial gift to her endowed scholarship. He hoped we had an adequate way to acknowledge Shirley Farish death.

The Board President asked Mr. Shealy and Dr. Burns to give a brief report on the MAC Trustee's retreat that was just held on the Mississippi coast. Mr. Shealy and Dr. Burns reported it was a great meeting with good content and speakers.

The Board President asked if there was any other business to discuss. Dr. Smith requested an executive session.

**Executive Session.**

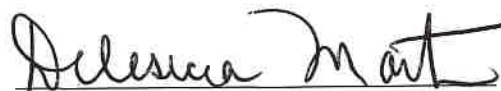
**Upon a motion by Mr. Shealy, seconded by Dr. Martin, the Board unanimously voted to go into a closed session to discuss going into Executive Session.**

**Upon a motion by Mr. Shealy, seconded by Dr. Williams, the Board unanimously voted to go into Executive Session to discuss a personnel matter.**

**Upon a motion by Dr. Calhoun, seconded by Mr. Shealy, the Board unanimously voted to leave Executive Session.**

**Upon a motion by Mr. Shealy, seconded by Dr. Williams, the Board unanimously voted to adjourn.**

  
Mr. Paul Breazeale, President

  
Dr. Delesicia Martin, Secretary