

## **MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., September 8, 2021 at the Raymond Campus, by participating in person for those who could attend and by Zoom, a video conferencing, due to the Coronavirus Pandemic. The following members were present:

Mr. Paul Breazeale, President in person  
Mr. Donald Oakes, Vice President in person  
Mr. Chad Shealy in person  
Dr. Ginger Smith in person  
Dr. Homer Burns in person  
Dr. Cardell Williams in person  
Mr. Rickey Clopton in person  
Dr. Sue Townsend Zoom

Others present were the President of Hinds Community College, Dr. Stephen Vacik; Mr. John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Randall Harris, Vice President of Operations & Student Services; Dr. Keri Cole, Vice President of Instruction/Academic & Transfer; Marvin Moak, Vice President of Auxiliary Services & Workforce Liaison; Renee Cotton, Chief of Staff; Andrea Janoush, Vice President of Human Resources; Dr. Vic Parker, Vice President of Finance; Jackie Granberry, Executive Director of the Foundation; and Colleen Hartfield, Grants and Legislative Liaison.

**Call to Order.** The Board President called the meeting to order and asked Dr. Homer Burns to open the meeting in prayer. The Board President then asked Ms. Renee Cotton to call roll.

**Approve August 4, 2021 Minutes.** Upon motion by Dr. Burns, seconded by Mr. Oakes, the Board voted unanimously to approve the minutes of August 4, 2021, as mailed. A copy is on file and made a part of the minutes of the meeting.

**Budget Summary.** Mr. Oakes called on Dr. Parker to present the Budget report. Dr. Parker reported after completing two months into the fiscal year there is 85% of the budget remaining for the fiscal year. We are supposed to have 83.34% so we are 1.66% ahead at this time.

**Claim Dockets and Architects' Estimates.** Dr. Vic Parker reported we have \$8,498,640.92 in the cash account. We have \$2 million in the Money Market account and approximately \$8 million in the Raymond James account. Our net position at the end of August 2021 is \$18,522,911.94.

Expenditures for the month of August were \$11,088,557.00. The majority of that spending, close to 80%, was in Fund 2, Grant Funds. This includes \$7.9 million spent with the summer 20/21 Grant which was funded by HEERF funds for a total of \$8,262,000.00 which was spent and reimbursed. Actual spending for this month was less than \$3 million.

**Following a complete and thorough discussion of the Claim Dockets and Architects' Estimates and upon motion by Mr. Oakes, seconded by Mr. Shealy, the Board voted unanimously to approve the Claim Dockets and Architects' Estimates.**

**Approve Bid Log.** Dr. Parker reported there are five items to present to the Board this month. All five items will be either grant funded or partnership funded.

1. HVAC Upgrade and Replacement to assist with air filtration at the Jackson ATC Campus. This will be HEERF funded. The bid was awarded to Upchurch Services, Greenwood, MS for \$43,000.00.
2. HVAC upgrade and Replacement to assist with air filtration at the Rankin Campus. This will be HEERF funded. The bid was awarded to Upchurch Services, Greenwood, MS for \$37,000.00.
3. Touchless Restroom Upgrade was bid out for the entire college. This will be HEERF funded. The bid was awarded to Upchurch Services, Greenwood, MS for \$1,070,000.00

4. The Advanced Hydraulic and Pneumatic Training Equipment bid is to provide training with the Continental partnership. It will be paid for and reimbursed through our Workforce Education Training funds. The bid was awarded to Industrial Training Solutions, Ridgeland, MS for \$93,993.59.
5. We applied and received a Department of Labor Grant. Part of this grant is to institute a logging academy. We were able to bid Logging Academy Heavy Equipment Training Simulators (three seated and four desktop full tree forestry simulators). This will be paid for through the Department of Labor. The bid was awarded to Stribling Equipment, Richland, MS for \$224,850.58.

**Following complete and thorough discussion and upon motion by Mr. Shealy, seconded by Dr. Burns, the Board voted unanimously to approve the Bid Log.**

**Property Recommend Surplus to the Needs of the College. Following discussion, and upon motion by Dr. Williams, seconded by Mr. Shealy, the Board voted unanimously to allow the College President to dispose of the salvaged property by any legal means.** Copies of this property are on file and made a part of the minutes of the meeting.

**Recommend Personnel.** The College President reported there are six new employees to recommend for Board approval. **After thorough discussion and upon motion by Mr. Breazeale, seconded by Mr. Shealy, the following personnel were unanimously approved by the Board of Trustees.**

Taylor McMurtrey, Associate Degree Nursing Instructor, Nursing Allied Health Center Campus, Salary \$54,212.00, employment effective date August 16, 2021

Mark Peevey, Aviation Maintenance Technology Instructor, Raymond Campus, replacing John Snazelle, Salary \$40,000.00, employment effective date August 16, 2021

Joy (Phoenix) Savage, Art Instructor, Jackson ATC Center, replacing Jean Corbello, Salary \$45,900.00, employment effective date August 16, 2021

Alex Oltremari, Culinary Arts Instructor, Jackson ATC Center, Salary \$40,000.00, employment effective date August 17, 2021

Michael (Van) Welch, Welding Instructor, Rankin Campus, replacing Mac Abernathy, Salary \$60,000.00, employment effective date August 30, 2021

Eugene (Scott) Perrine, Deckhand/Maritime Instructor, Vicksburg Campus, Salary \$60,000.00, employment effective date September 1, 2021

**President's Report.** There being no further business to come before the Board, the Board President called on the College President for his report.

**Board Briefing.** The College President referred the Board to the handout in their binders. The College President briefly highlighted the following topics from the Board Briefing: Student Workday Implementation, Full Day Instructional Schedule, Maritime Center of Excellence (October 28, 2021 groundbreaking), Coach Gene Murphy's retirement recognition on September 23, 2021 during the football game, and the Eon Augmented Reality Project.

**Miscellaneous announcements by the College President.**

Dr. Vacik reported Mr. David Creel will serve as the AVP of Workforce Development and will work closely with Ms. Sherry Franklin.

Hinds first football game is this Thursday night and we will be playing Holmes Community College.

The Jackson ATC Campus, Vicksburg Campus and Nursing Allied/Health Center campus grounds have been out sourced to GS Logistics.

Dr. Vacik ask the Board to consider meeting on the Jackson ATC campus for the October 6, 2021 Board meeting and meet at the Eagle Ridge Conference Center for the November 3, 2021 Board meeting.

**Following discussion and upon motion by Mr. Shealy, seconded by Mr. Burns the Board voted unanimously to meet at the Jackson ATC Campus for the October 6, 2021 meeting and meet at the Eagle Ridge Conference Center for the November 3, 2021 Board meeting.**

**Executive Leadership Team Updates.** The College President reported the members of the Executive Leadership Team are present. A copy of their report has been provided for review. The College President asked if the Board of Trustees had any questions for ELT members. There were no questions or comments.

**Enrollment Report.** Mr. Randall Harris reported FTE is down 7.9%. Headcount is down 5% from this time last year. All Mississippi Community College's enrollment numbers are down. Dual credit is still being keyed in.

**Dates.** No dates to report

**Committee Reports** (Reporting Committee Chairpersons must submit committee minutes prior to the Committee Board of Trustees meeting.)

**A. Academic Committee.** No report

**B. Athletics Committee.** Mr. Shealy stated there is no report today.

**C. Facilities Committee.** No report

**D. Finance Committee.** Mr. Oakes stated Dr. Parker has already shared this information.

**E. Legislative Committee.** Dr. Burns reported the Legislative Committee will meet in the Centennial room directly after this meeting.

**F. Personnel Committee.** No report

The Board briefly discussed the time line for the naming of buildings on the Utica Campus and the Jackson ATC Campus. This will need to be referred to Dr. Calhoun, chairman of the Facilities Committee.

**Proposed Tele-Work Policy.** Ms. Janoush reported a draft of the policy is included in the Board binders. The Executive Leadership Team and Attorney John Hooks have reviewed and Ms. Janoush is asking the Board of Trustees to review for the October Board meeting in order to vote on this policy.

**There was no other business to discuss and the Board President asked for a motion to discuss going into Executive Session. Upon motion by Mr. Shealy, seconded by Dr. Burns, the Board unanimously voted to go into a closed session to discuss going into an Executive Session.**

#### **Executive Session**

**Upon motion by Mr. Shealy, seconded by Dr. Williams, the Board voted unanimously to go into Closed Session to determine if Executive Session were warranted.**

**Upon motion by Mr. Shealy, seconded by Dr. Williams, the Board voted unanimously to go into Executive Session for the purpose of:**

#### **Legal Update:**

- Pending Litigation "A," Wright v. Hinds Community College
- Pending Litigation "B," Davis v. Hinds Community College
- Update regarding negotiation of contract for residential dormitory financing

**Upon motion by Mr. Shealy, seconded by Dr. Williams, the Board voted unanimously to approve settlement of Litigation "A," Wright v. Hinds Community College. The terms of this settlement are on file in the Office of the President.**

**Upon motion by Mr. Shealy, seconded by Dr. Burns, the Board voted unanimously to amend the Executive Session agenda to add "Potential Property Acquisition."**

**Upon motion by Mr. Shealy, seconded by Mr. Oakes, the Board voted unanimously to exit Executive Session.**

Upon exiting Executive Session, Mr. Breazeale announced the vote taken in Executive Session regarding Pending Litigation "A."



Mr. Paul Breazeale, President



Dr. Delesicia Martin, Secretary