

MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., August 4, 2021 at the Raymond Campus, by participating in person for those who could attend and by Zoom, a video conferencing, due to the Coronavirus Pandemic. The following members were present:

Mr. Paul Breazeale, President in person
Mr. Donald Oakes, Vice President in person
Dr. Delesicia Martin, Secretary Zoom
Mr. Chad Shealy in person
Dr. Ginger Smith in person
Dr. Homer Burns in person
Dr. Cardell Williams in person
Mr. Rickey Clopton in person
Dr. John D. Calhoun in person
Dr. Sandra Nash in person
Mr. Brad Fountain in person
Dr. Sue Townsend in person
Mr. Donald McGowan in person

Others present were the President of Hinds Community College, Dr. Stephen Vacik; Mr. John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Randall Harris, Vice President of Operations & Student Services; Dr. Keri Cole, Vice President of Instruction/Academic & Transfer; Marvin Moak, Vice President of Auxiliary Services & Workforce Liaison; Renee Cotton, Chief of Staff; Andrea Janoush, Vice President of Human Resources; Dr. Vic Parker, Vice President of Finance; Jackie Granberry, Executive Director of the Foundation; and Colleen Hartfield, Grants and Legislative Liaison.

Call to Order. The Board President called the meeting to order and asked Dr. Homer Burns to open the meeting in prayer. The Board President presented Mr. Rickey Clopton with a twenty years of service plaque from MACC and presented Dr. John Calhoun with a ten years of service plaque from MACC.

Approve July 7, 2021 Minutes. Upon a motion by Dr. Calhoun, seconded by Mr. Shealy, the minutes of July 7, 2021, were approved as mailed. A copy is on file and made a part of the minutes of the meeting.

The Board President reported that since the last Trustee meeting he had appointed committees. A Legislative Committee has been added to the committee list.

Claim Dockets and Architects' Estimates. Dr. Vic Parker reported as of July 31, 2021 we have \$3.9 million in the cash account. We have \$2 million in the Money Market account and \$6 million in the Raymond James investment account for a net position of \$11.9 million.

Dr. Parker reported the total expenditures for July were \$4,095,863.00 Fund 1 monies were \$3,322,521.00 Of that \$3.3 million, \$1.4 million is one time occurring insurance premiums for the upcoming fiscal year, \$462,000.00 software renewal, and \$203,000.00 for the Continental project which is a workforce project. Over \$2 million of the \$3.3 million is one time occurring charges for the upcoming fiscal year.

Approve Bid Log. Dr. Parker reported:

Bid # 3214 is a grant from the MS Department of Transportation. It is to install drainage and sanitary sewers for the John Bell Williams airport. There were three bids. Of the three bids, Red Oak Construction and Hemphill Construction did not input all the required deliverables in the statement of work so these bids were thrown out. Birdsong Construction (\$388,900.00), being our lowest and best bid, was the approved bid for going forward. Of that project, \$36,000.00 of the \$388,900.00 will be paid for by Hinds Community College and the other \$352,000.00 will be funded by MDOT.

RFP # 1021 is an RFP request that went out to upgrade our Wi-Fi and network for the entire college. We will utilize our HEERF funding for this project. As we received RFP's from InCare Technologies and CDW, CDW withdrew their proposal which left the RFP with InCare Technologies. The cost will be \$2,735,821.00 which will be funded by HEERF monies.

Bid 3213 (Reverse Auction) is for a monitoring and surveillance system for the entire college. As part of the Federal HEERF funding, it is technology that can be utilized to monitor participant's body temperature from a healthcare and social distancing standpoint. It was budgeted at \$615,000.00 and came in at \$596,195.00 with Bluff City Electronics of Memphis, TN.

RFQ # 1022 was done for engineering services and we are looking to utilize our HEERF funding for improved air filtration in our facilities throughout the college. This RFQ is for services only. It is to seek out and utilize this service. There is no dollar amount. Dollar amounts will be received based on individual projects for air filtration which will be funded by HEERF monies. *There will be no vote on the RFQ for engineering services until we get it in.*

Following complete and thorough discussion of the Claim Dockets, Architects' Estimates and Bid Log (three Bids-Bid #3214, RFP #1021 and Bid #3213) and upon a motion by Dr. Burns, seconded by Mr. Oakes, the Claim Dockets, Architects' Estimates and Bids (Bid #3214, RFP #1021 and Bid #3213 on the Bid Log were unanimously approved.

Budget Summary. Dr. Parker reported for the budget that was approved, we spent 8.55% of the budget during the month of July. One-twelfth of our budget is set to be spent at 8.33% so we are on base with our normal spending set by our budget that was approved by the Board.

Recommend Personnel. The College President reported there had been discussion as to who should be on the Board docket for approval. It was determined that it is faculty only and the rest would show within the Human Resource report submitted by Ms. Janoush in her ELT report for staff. Listed below are only faculty. **After thorough discussion and upon a motion by Mr. Shealy, seconded by Mr. Clopton, the following personnel were unanimously approved by the Board of Trustees.**

Calvin Hampton, Assistant Football Coach, Raymond Campus, replacing Charles Lee, Salary \$30,000.00, employment effective date July 12, 2021.

Nicholas Beasley, Assistant Football Coach, Raymond Campus, replacing Christopher Mattox, Salary \$31,000.00, employment effective date July 19, 2021.

Lillian Naylor-Pope, Respiratory Tech Instructor, Nursing/Allied Health Center, Salary \$57,013.00, employment effective date July 19, 2021.

Caley Stogner, Practical Nursing Instructor, Nursing/Allied Health Center, Salary \$57,228.00, employment effective date July 19, 2021.

Cortnie McCann, Respiratory Tech Instructor, Nursing/Allied Health Center, Salary \$52,339.00, employment effective date July 19, 2021.

Jessica Owens, Allied Health Instructor, Nursing/Allied Health Center, Salary \$57,228.00, employment effective date July 19, 2021.

Stephen Otto, Women's Soccer Coach, Raymond Campus, replacing Brandon Mitchell, Salary \$45,000.00, employment effective date July 19, 2021.

Freddie Ansley (Matthew), Psychology Instructor, Raymond Campus, replacing Sharon Dorman, Salary \$37,331.00, employment effective date August 1, 2021.

Jane Okwako (Omudho), Political Science Instructor, Raymond Campus, replacing Leonard Lee, Salary \$45,901.00, employment effective date August 1, 2021.

April Wallace, Respiratory Tech Instructor, Nursing/Allied Health Center, replacing Tracy Quinn, Salary \$51,560.00, employment effective date August 1, 2021.

Christine Genthe, Nutrition & Food Science Instructor, Raymond Campus, replacing Liz Spurlock, Salary \$49,795.00, employment effective date August 1, 2021.

Joshua Clarke, Assistant Baseball Coach, Raymond Campus, replacing Keller Bradford, Salary \$40,000.00, employment effective date August 1, 2021.

Glenda Lee, Associate Degree Nursing Instructor, Nursing/Allied Health Center, Salary \$66,309.00, employment effective date August 2, 2021.

Committee Reports (Reporting Committee Chairpersons must submit committee minutes prior to the Committee Board of Trustees meeting.)

- A. **Academic Committee.** Mr. Fountain, the new committee chair, stated there is no report today. Mr. Shealy, previous Chair of this committee reported the committee had met and discussed institutional effectiveness outcome.
- B. **Athletics Committee.** Mr. Shealy stated there is no report today.
- C. **Facilities Committee.** Dr. Calhoun reported Mr. Harris is going to introduce representatives from P3 Group Inc. who are attending this meeting by Zoom. The CEO of P3, Mr. Pete Brown, continued with a presentation regarding the plans to partner with Hinds Community College to build a residence hall on the Utica Campus. After an informative presentation, the next step would be to move forward, with permission, to develop documentation by our attorney and their attorney and present this documentation to the Board of Trustees. **Following discussion and upon a motion by Dr. Calhoun, seconded by Dr. Williams, the Board voted unanimously to move forward with the next step to develop documentation.**
- D. **Finance Committee.** Mr. Oakes stated there is no report today.
- E. **Legislative Committee.** Dr. Burns stated he would like to have a brief meeting with the committee after this meeting. This meeting is needed to determine meeting times for the committee.
- F. **Personnel Committee.** Dr. Martin stated there is no report today.

Property Recommend Surplus to the Needs of the College. Following discussion, and upon a motion by Mr. Clopton, seconded by Mr. Shealy, the Board voted unanimously to allow the College President to dispose of the salvaged property by any legal means. Copies of this property are on file and made a part of the minutes of the meeting.

Approve Strategic Plan. The College President asked Dr. Cole to speak about the Strategic Plan. Dr. Cole stated this Strategic Plan is a very comprehensive plan from the voice of the college. **Following discussion and upon a motion by Dr. Townsend,**

seconded by Mr. Shealy, the Board voted unanimously to approve the Strategic Plan.

President's Report. There being no further business to come before the Board, the Board President called on the College President for his report.

Board Briefing. The College President referred the Board to the handout in their binder. The College President briefly highlighted the following topics from the Board Briefing: community meetings update, summer graduation, HEERF funds for summer grants, PBI formula grant, and convocation which is scheduled for August 10. A copy of this report is on file and made a part of the minutes of this meeting.

Executive Leadership Team Updates. The College President reported the members of the Executive Leadership Team are present. A copy of their report has been provided for review. The College President asked if the Board of Trustees had any questions for ELT members. There were no questions or comments.

Healthy at Hinds. Mr. Randall Harris reported a surge is taking place right now in the number of COVID cases. As of today, the protocol that was released in June is still in effect. We will start the fall semester with the same protocol.

Enrollment Report. Mr. Randall Harris reported FTE is down 4%. Virtual courses are up 28%. Dual credit has not been keyed in yet.

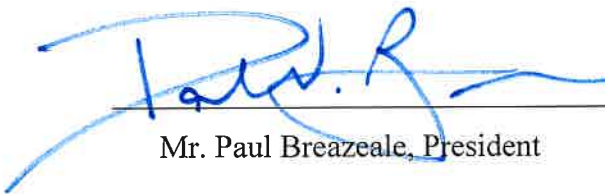
Miscellaneous. The College President stated the September Board meeting is scheduled for September 1, 2021. Several Executive Leadership Team members are scheduled to be out on Monday and Tuesday of that week in order to attend a training on the coast. It will be challenging to prepare for the September 1 meeting due to that. The College President asked the Board if they would approve moving the Board meeting to September 8. **Following discussion and upon a motion by Mr. Shealy, seconded by Dr. Burns, the Board voted unanimously to move the September Board meeting September 8, 2021.**

The College President stated the Eagle Ridge Conference Center is planning an Open House on October 6, 2021 (first Wednesday in October). He would like to coincide the

October Board meeting with this Open House and plan for the Board to have their meeting on October 6, 2021 at the Eagle Ridge Conference Center.

Dates. No dates to report

There was no other business to discuss and the Board President adjourned the meeting at 2:15 p.m.



Mr. Paul Breazeale, President



Dr. Delesicia Martin, Secretary