

MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., January 12, 2022 at Fountain Hall Centennial Room, Raymond Campus, by participating in person for those who could attend and by Zoom, a video conferencing, due to the Coronavirus Pandemic. The following members were present:

Mr. Paul Breazeale, President in person
Mr. Donald Oakes, Vice President in person
Dr. Delesicia Martin, Secretary in person
Mr. Chad Shealy in person
Dr. Ginger Smith in person
Dr. Homer Burns by Zoom
Mr. Rickey Clopton in person
Dr. Leslie Horton in person
Dr. John D. Calhoun in person
Mr. Donald McGowan in person
Dr. Cardell Williams in person
Dr. Scott Rimes in person
Mrs. Dana Stringer in person
Mr. Larry Swales in person (arrived late)
Mr. Jimmy Morton

Others present were the President of Hinds Community College, Dr. Stephen Vacik; Mr. John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Randall Harris, Vice President of Operations & Student Services; Dr. Keri Cole, Vice President of Instruction/Academic & Transfer; Renee Cotton, Chief of Staff; Sherry Franklin Bellmon, Vice President of Instruction/Career & Technical Education; Dr. Vic Parker, Vice President of Finance; Jackie Granberry, Executive Director of the Foundation; Dr. Ginger Robbins, Executive Director Legislative Affairs; Andrea Janoush, Vice President of Human Resources; Marvin Moak, Vice President of Auxiliary Services & Workforce Liaison and Matt Jones, new Executive Director of the Foundation.

Call to Order. The Board President called the meeting to order and asked Mr. Jimmy Morton to pray.

The Board President asked everyone to go around the room and introduce themselves to the new Board members: Dr. Scott Rimes, Mrs. Dana Stringer, Mr. Larry Swales and Mr. Jimmy Morton.

Approve December 8, 2021 Minutes. Upon motion by Dr. Smith, seconded by Mr. Clopton, the Board voted unanimously to approve the minutes of December 8, 2021, as mailed. A copy is on file and made a part of the minutes of the meeting.

Budget Summary. Mr. Oakes reported the Finance Committee will meet Tuesday, January 18, 2022 at 2:00 p.m. in the President's Board Room. He then asked Dr. Parker to present the Budget Summary. Dr. Parker reported after completing six months into the fiscal year we are projected to be at 50% of the budget remaining for the fiscal year. We are currently 2.84 % ahead of our budget remaining. We have spent 2.84 % less.

Claim Dockets and Architects' Estimates. Dr. Parker reported our net position as of December 31, 2021 is \$778,825.78 in Cash. The net position in our Money Market is \$1,000,021.23. We have \$3,997,015.68 in the Raymond James account. The total net position is \$5,788,630.65.

The monthly expenses for December 2021 total \$5,407,815.00. Of that \$843,105.00 (15.6%) was Fund 1, unrestricting spending. Fund 7, capital improvement fund was \$343,476.00 (6.35%) and Auxiliary spending which includes the Barnes and Noble bookstore, was \$3,379,000.00 (62.49%).

Following a complete and thorough discussion of the Claim Dockets and Architects' Estimates and upon motion by Mr. Shealy, seconded by Dr. Smith, the Board voted unanimously to approve the Claim Dockets and Architects' Estimates.

Approve Bid Log. Dr. Parker reported there are two bids to bring before the Board for approval.

The first bid is the purchase of band equipment for 15 Sousaphones with case. Amro Music was the winning bid with the low bid of \$109,500.00. This was actually a budgeted item.

The second bid was an HVAC upgrade and replacement at the DWL Davis Building at the Utica Campus. Upchurch Services LLC was the winning bid with the low bid of \$55,400.00. The second bid will be HEERF funded.

Following discussion and upon motion by Dr. Calhoun, seconded by Mr. Shealy, the Board voted unanimously to approve these two bids.

Sole Source. Dr. Parker reported there are two Sole Source requests to bring before the Board for approval.

The first bid is from the Nursing/Allied Health Center for instruction in the EMS class. Stryker LifePak15 is the sole provider for new defibrillators. Other companies sell refurbished units, but no one else sells them new. This will be funded by Perkins grant funds. The total cost of the unit plus accessories is \$44,753.12.

The second bid is from the Nursing/Allied Health Center, Diagnostic Medical Sonography program. This is a purchase for a bulb, an accessory for the diagnostic scanning machine. The bulb will be purchased from Lumify Bulbs and the cost is \$18,001.50 which will also be funded by Perkins Funds.

Following discussion and upon motion by Dr. Smith, seconded by Dr. Calhoun, the Board voted unanimously to approve these two Sole Source requests.

Property Recommend Surplus to the Needs of the College. Following discussion, and upon motion by Mr. Clopton, seconded by Mr. Shealy, the Board voted unanimously to allow the College President to dispose of the salvaged property by any legal means. Copies of this property are on file and made a part of the minutes of the meeting.

Recommend Personnel. The College President reported there are six new faculty/instructional to recommend for Board approval. **After discussion and upon motion by Mr. Shealy, seconded by Dr. Smith, the following personnel were unanimously approved by the Board of Trustees.**

Dr. Andrea Brown, Biology Instructor, Utica Campus, replacing Constance Washington, Salary \$45,901.00, employment effective date January 10, 2022.

Andrew McDonald, CTE Instructor, Rankin Campus, replacing Barry Evans, Salary \$50,000.00, employment effective date January 3, 2022.

Emily Luther, Allied Health Instructor, Nursing/Allied Health Center Campus, Salary \$61,902.00, employment effective date January 4, 2022.

Ashlee Gray, Speech Instructor, Jackson Academic/Technical Center Campus, replacing Kindalin Moses, Salary \$34,991.00, employment effective date January 3, 2022.

Michelle Jones, Respiratory Care Technology Instructor, Nursing/Allied Health Center Campus, replacing Nichole McCann, Salary \$55,065.00, employment effective date January 3, 2022.

Robert Gardner, Soccer Coach, Raymond Campus, replacing Doug Williams, Salary \$52,000.00, employment effective date January 10, 2022.

President's Report. There being no further business to come before the Board, the Board President called on the College President for his report. The College President welcomed the new Board members.

Board Briefing. The College President briefly highlighted the following topics from the Board Briefing:

Healthy at Hinds

- Mr. Harris reported we are in the fifth surge. The only change made to the current protocol is a Covid19 test will be administered to every student that moves into the residence hall.

Budgeting

- A meeting is scheduled next week with the Finance Committee, January 18.
- The College President has asked Dr. Parker to pull back five to seven percent from budgets.
- There will be a hiring "frost" for the remainder of FY22.
- Planning has begun for FY23.

New Staff Introductions

- Matt Jones is the new Executive Director of the HCC Foundation.
- Dr. Marquise Kessee is the new Director of Diversity Equity & Inclusion-Feb. 1
- Dr. Jenny Miles is the new Vice President of Student Services-Feb. 1
- Dr. Ginger Robbins is the new Executive Director of Legislative Affairs.

Legislative Priorities

- The College President presented the MACCC five Legislative Priorities included in each Board member's binder.
- The ACCT conference in Washington D.C. will be February 6-9, 2022. We have six representatives from Hinds attending the conference.

Project Updates

- The Utica Campus residence hall renovations are beginning this week.
- The College President updated the Board on the Aladdin projects.
- With the completion of renovations in the storage area upstairs in Fountain Hall, there will be eight new offices. The move in date will be around February 1. The completion of this renovation will allow the Human Resource house and the old President's home renovations to begin.
- Maritime update – to bid by February 1, 2022.
- The College President updated the Board on the MCITY Project (MS Center for Innovation and Technology/Vicksburg).

Miscellaneous

- SACSCOC – work has begun on the fifth year report.
- A retirement reception for Jackie Granberry will be held January 26, 2022 at Eagle Ridge Conference Center.
- A Superintendent's meeting will be held January 31, 2022 at 1:30 p.m. in the Centennial Room, Fountain Hall.
- The College President reported that in order to save money on utility cost we are looking at going to a four-day work week this Summer and be closed on Friday. This will begin May 20, 2022 and go for ten weeks.
- The College President reported the Executive Leadership Team updates will resume in February.

Enrollment Report. Mr. Harris reported FTE is down 5%. He reported two and one half of our residence halls have been down for renovations in the Spring semester that were not down in the Fall semester. When those residence halls open back up in the Fall it should help our enrollment.

Committee Reports.


The Finance Committee reported they will meet Tuesday, January 18 in the President's Board Room.

Old Business. There was no old business.

Other Business

Dr. Ginger Smith requested an update regarding a building on the Utica Campus being named in honor of Mrs. Turner. The plan is to have that announced at Founder's Day in March 2022.

There was no other business and the Board President announced we stand adjourned at 2:22 p.m.



Mr. Paul Breazeale, President



Dr. Delesicia Martin, Secretary