

Grid View Filter Off Arial 10 B I U [Color] [Text] [Align] [Format] [Link] [Image] [Table] [Chart] [Sum] [Currency] [Percentage] [Decimal] [Grid]

	Ready to Start?	Task Description	[R]esponsible	[A]ccountable	[C]onsulted	[I]nformed	Status	Progress	Due Date	Notes
1	<input type="checkbox"/>	Brand Guidelines	Bill Lumbergh	Michael Bolton	Joanna Polk	Peter Gibbons	Red	<div style="width: 20%;"></div>	08/02/21	
2	<input type="checkbox"/>	Analytics + Reporting [WIP]	Peter Gibbons	Michael Bolton	Bill Lumbergh	Joanna Polk	Yellow	<div style="width: 50%;"></div>	08/02/21	
3	<input type="checkbox"/>	Weekly SOP Meeting Activites	Tom Symkowski	Bob Slydell	Joanna Polk	Peter Gibbons	Yellow	<div style="width: 70%;"></div>	08/02/21	
4	<input type="checkbox"/>	Email Signature Maintenance	Michael Bolton	Bob Slydell	Bill Lumbergh	Milton Waddams	Red	<div style="width: 10%;"></div>	08/02/21	
5	<input type="checkbox"/>	Swag + Apparel	Michael Bolton	Joanna Polk	Bill Lumbergh	Peter Gibbons	Green	<div style="width: 80%;"></div>	08/02/21	
6	<input type="checkbox"/>	PPT Deck Compliance	Bob Slydell	Tom Symkowski	Bill Lumbergh	Michael Bolton	Yellow	<div style="width: 30%;"></div>	08/02/21	
7	<input type="checkbox"/>	Filming	Peter Gibbons	Bob Slydell	Joanna Polk	Tom Symkowski	Green	<div style="width: 60%;"></div>	08/02/21	
8	<input type="checkbox"/>	Marketing	Bob Slydell	Tom Symkowski	Tom Symkowski	Peter Gibbons	Yellow	<div style="width: 40%;"></div>	08/02/21	
9	<input type="checkbox"/>	Quarterly Plan	Peter Gibbons	Michael Bolton	Bill Lumbergh	Milton Waddams	Red	<div style="width: 10%;"></div>	08/02/21	
10	<input type="checkbox"/>	Message Creation	Peter Gibbons	Bob Slydell	Bill Lumbergh	Michael Bolton	Yellow	<div style="width: 50%;"></div>	08/02/21	
11	<input type="checkbox"/>	Contact List Updates	Bob Slydell	Joanna Polk	Tom Symkowski	Milton Waddams	Yellow	<div style="width: 60%;"></div>	08/02/21	
12	<input type="checkbox"/>	Current Client Case Studies	Michael Bolton	Peter Gibbons	Joanna Polk	Bill Lumbergh	Green	<div style="width: 90%;"></div>	08/02/21	
13	<input type="checkbox"/>	Newly Wrapped Client Case Studies	Joanna Polk	Michael Bolton	Tom Symkowski	Bill Lumbergh	Red	<div style="width: 10%;"></div>	08/02/21	
14	<input type="checkbox"/>	Formatting	Joanna Polk	Peter Gibbons	Joanna Polk	Bill Lumbergh	Yellow	<div style="width: 30%;"></div>	08/02/21	
15	<input type="checkbox"/>	Post Creation	Milton Waddams	Bob Slydell	Michael Bolton	Bill Lumbergh	Green	<div style="width: 80%;"></div>	08/02/21	
16	<input type="checkbox"/>	Image Creation	Milton Waddams	Peter Gibbons	Michael Bolton	Bill Lumbergh	Green	<div style="width: 60%;"></div>	08/02/21	